

## WBVH Boarding Authorization

The kennels at Western Branch Veterinary are a veterinary-hospital-administered boarding facility. Should <animal> become ill during their stay with us, a veterinarian will examine and treat your pet appropriately. Every effort will be made to contact you or your agent prior to treatment, however we will not allow a sick animal to go untreated or without any current medications. I understand that I will be responsible for any and all fees accrued for any treatment. I understand the current boarding fee per night for is weight based: 0-25 lbs: \$30, 26-50 lbs: \$34, 51-75 lbs: \$39, 76-100 lbs: \$45, 101-200 lbs: \$50.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In order to maintain a disease-free environment, we require all boarding pets to be current on vaccines. If Western Branch Veterinary did not administer vaccines, proof of current vaccinations and a negative fecal by your regular veterinarian must be presented at the time of drop-off. If you present your pet for boarding with overdue vaccines, fecal, or no proof of up-to-date vaccines and fecal, we will administer all required treatments while boarding, at the owner's expense. It is not our desire to have you incur unnecessary charges, however, we must consider the health of every animal boarding in the facility.

### Please Initial:

\_\_\_\_\_ I understand that my pet will be updated on ALL required vaccines and test that my pet is due for upon arrival to boarding. (Please ask reception at check in if your pet is due for any vaccine and ask cost if you are concerned)

If we have never examined/treated your pet before, we require a pre-board examination, which allows our doctors/staff the opportunity to assess your pet's overall well-being and health prior to their stay with us. We also require that your pet be examined by our clinic on a yearly basis to ensure health; the current fee for an exam is \$59. Please let us know of any current/recurring health issues that may need to be addressed during their stay.

Please inform us if your pet requires medication or supplements during his/her stay. To insure proper administration and documentation, all medication and supplements are administered by trained hospital personnel under the supervision of a veterinarian. All medications and supplements must be in the original container with the pet's name and the name, dose and dosing instructions of the medication. There will be a minimal fee of \$7.00 per day for oral and topical medications, and \$15.00 per day for any injections.

We have a flea/tick free environment here at Western Branch Veterinary Hospital. To maintain this environment we require that your pet be flea/tick free. If fleas and/or ticks are present, we will apply a dose of the appropriate parasite control at our current fee.

Would you like your pet bathed before being picked up? If you want your pet bathed on the day of pick up, please note that your pet will be ready to go home after pm, assuring that your pet is completely dry before going home. (We can bathe your pet the day before going home if you require an early pick up.) I understand that there will be an additional charge of \$ 30.00 for pets who are extremely difficult to bathe and an additional \$8.00 charge for medicated baths. I understand the cost of the bath is by weight: . 0-25 lbs: \$30, 26-50 lbs: \$35, 51-75 lbs: \$40, 76-100 lbs: \$50, 101-125 lbs: \$62, 126-150 lbs: \$77, 151-175 lbs: \$92, 176-200lbs: \$102.

\_\_\_\_\_ Please bathe my pet on the day of pick up - Date: \_\_\_\_\_  
\_\_\_\_\_ Please bathe my pet the day before pick up - Date: \_\_\_\_\_  
\_\_\_\_\_ Please do not bathe my pet.

Owner's name \_\_\_\_\_ Owner's cell phone # \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Emergency contact \_\_\_\_\_ Emergency phone # \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**WESTERN BRANCH VETERINARY HOSPITAL  
3320 TAYLOR ROAD  
CHESAPEAKE, VA 23321**

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**ACKNOWLEDGMENT OF DROP OFF AND PICK UP HOURS**

Monday through Friday: 8:00 AM to 6:00 PM  
Saturday 8:00 AM to 2:00 PM  
Sunday: CLOSED  
Exceptions: HOLIDAYS

We are closed in observance of the following holidays and do not offer drop off or pick up on these days: **New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Christmas Day.**

**Please Note:** If you have elected to have your pet bathed on the date of pick up, a later pick up time will be required. Your pick up time will be noted on your boarding authorization form.

**I understand that Western Branch Veterinary Hospital does not offer after-hours pick up for boarding residents, and I will be able to drop off/pick up my pet from the kennel only during the office hours listed above.**

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**ACKNOWLEDGMENT OF BUSINESS AND MEDICAL STAFFING HOURS**

Western Branch Veterinary Hospital has business and medical staffing hours as follows:

Monday through Friday: 7:30 AM to 6:00 PM  
Sunday: CLOSED  
Exceptions: HOLIDAYS (see below)

**Therefore, this is to inform you that we have no in-house, on-duty continuous medical staff care:**

- (1) Overnight, from closing time daily to opening time at 7:30 AM the next business day;**
- (2) Weekends, from closing time Saturday at 2:00 PM to opening time Monday morning at 7:30 AM;**
- (3) Holidays, from closing time before the holiday to opening time the next business day after the holiday at 7:30 AM;**
- (4) Holidays falling on Monday, from closing time Saturday at 2:00 PM to opening time on Tuesday at 7:30 AM.**

On Sundays and Holidays, medical staff, including doctors, technicians, etc. are on duty and on-call according to the medical needs of our boarding/hospitalized patients. Kennel Staff is on duty only at scheduled times during non-business hours and holidays.

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**BY SIGNING, I ACKNOWLEDGE THAT I HAVE READ THIS FORM AND I AM AWARE OF THE ABOVE HOURS AND HOSPITAL POLICY.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_